



Rental Contract / Terms and Conditions

RESERVING EQUIPMENT:

Equipment and items will be reserved only upon receipt of a valid credit card, a signed rental contract and a 1/3 NON-REFUNDABLE deposit (cash, check or credit card). Quotes and proposals do not guarantee availability of rental equipment.

Equipment can be cancelled 3 weeks prior to the delivery date with a full refund issued. All reserved equipment is subject to 25% cancellation fee up to 5 days before the delivery date. Tents and tent accessories cancelled less than 3 days from the delivery day will be charged full rental price.

DAMAGE WAIVER:

Damage Waiver... Once customer takes possession of equipment, they are completely responsible for it whether damaged, lost or stolen. Customer should consult their insurance agent regarding their coverage of rental equipment. Damage waiver is available at time of rental on most items. Damage waiver protects you against charges for accidental damage to rental equipment while it is in customers' possession. **IT DOES NOT COVER MYSTERIOUS LOSS OR THEFT OF THE RENTAL EQUIPMENT OR ANY ACCESSORY ITEM.**

FINAL PAYMENT:

Client must provide House of Rental with a final count 3 days prior to delivery date, at which time a final invoice with balance due will be provided. Full payment is due 3 days prior to delivery date. No orders will be scheduled for delivery until full payment is received. An order is considered complete 3 days prior to scheduled delivery. **A \$25 surcharge will be added to your account each time a completed order is changed.**

SITE PREPARATION:

Please be sure your site is ready (i.e. lawns mowed, vehicles out of the way, etc.) before crew arrives. Client will inform House of Rental of the existence of any underground sprinkler systems or conditions that may interfere with the ability to stake and/or anchor equipment. House of Rental will call on a utility location company (JULIE & DIGGER) to mark phone, cable or gas lines, free of charge. Client assumes responsibility for any damage to underground equipment in absence of such notice. We assume no responsibility for damage to buried lines such as dog fences, gas lines, underground electrical lines, outdoor lighting, septic systems and sprinkler systems. The tent manufacturer highly recommends that all tents be installed and staked down. Customer requests for any other type of installation require the customer to accept liability for any damage to any or all property.

ON-SITE SERVICE:

Client may retain the services of a House of Rental employee during an event. Additional charges apply for this service.

DELIVERY/PICKUP SERVICE:

Delivery service is available on all orders regardless of size. All fees are based on tailgate delivery and charged by geographic location. Additional delivery charges will occur for 2nd floor or higher delivery locations, excessive distance for loading and unloading trucks, specific delivery and pickup times, and after-hours delivery and pickup. **Delivery fees quoted may change after site inspection.**

All items will be delivered and picked up at a designated location. The client should be available to count all items upon delivery and pickup, otherwise, our counts will be considered accurate.

Orders are typically delivered 1-3 days in advance of your event while pickups occur 1-2 days following your event. **Responsibility for equipment remains with the client from the time of delivery to the time of pickup.** Please be sure all equipment is secured when not in use and protected from the weather.

CLEANUP / PREPARATION FOR PICKUP:

All floral arrangements, trash, and decorations of any kind should be removed from tent before scheduled pickup time. **All chairs and tables should be stacked & bagged the same as when delivered.**

All dishes, glassware and cooking equipment, should be returned to proper rack or container and assembled at a single location for pickup. **Dishes, glasses, and flatware must be well rinsed and food and particle-free.** Stoves, ovens, and grills must be returned clean Otherwise an additional charge for cleaning will be applied to the final price. Linens should also be food and particle-free and be shaken out and put into the laundry bags provided. Linens that are returned with burns, holes, tears, or are permanently stained will be billed at replacement cost.

WEATHER:

Client understands that tents are temporary structures designed to provide limited protection from weather conditions, primarily sun and rain; however there may be situations, particularly those involving strong winds and lightning, in which the tents will not provide protection and may even be damaged or blown over. Evacuation of tents to avoid possible injury is recommended when severe weather threatens the area where the tent is erected. People must leave the tents and not seek shelter in tents during such conditions.

Because it may be difficult to determine if the weather is severe enough to necessitate evacuation, it is best to err on the side of caution. In other words, if in doubt, evacuate. House of Rental will make the services of one of its staff available on site during the event for an additional charge to assist with weather assessment and evacuation if necessary. If client declines those services client understands that it is client's responsibility to be aware of changing weather conditions and to exercise its best judgment with regard to the evacuation of the tents. Client should become thoroughly familiar with evacuation procedures whether or not they decide to retain the services of a House of Rental staff member during the event. Client agrees that in the event of a predicted or actual storm or excessive winds, House of Rental may dismantle any equipment that has been previously installed to ensure safety of all involved.

INDEMNIFICATION AND DEFENSE:

Client agrees that if legal proceedings are brought against House of Rental for compensation for personal injuries or property damage arising out of the event, Client will indemnify House of Rental and its employees against any judgments which may be rendered against them except for judgments on claims which arise out of the negligence, gross negligence or willful acts or omissions of House of Rental, its agents, servants or employees.

ADDITIONAL CHARGES:

*Building and fire permits are required by the State of Illinois. House of Rental can file for all permits and provide necessary equipment (fire extinguishers, exit signs). There will be an additional fee for this service.

Additional charges may apply if:

- (a) The site is not ready or accessible when the crew arrives
- (b) The tent and rented equipment is not ready for prearranged pickup
- (c) Delivery or pickup is from any location other than ground level (upstairs or downstairs)
- (d) All chairs and tables are not stacked and bagged as delivered for pickup
- (e) Food service items are not rinsed food-free
- (f) All additional equipment (stoves, grills, ovens, etc.) is left dirty
- (g) Customer requires pickups before or after normal business hours
- (h) Site requires custom tent installations (i.e. on asphalt, decks, immovable obstructions, etc)

Be sure all equipment is returned according to these TERMS AND CONDITIONS. The client is solely responsible for any additional charges incurred as a result of failure to meet these conditions. All collection fees, attorney fees, court costs, or any expense involved in the collection of rental charges will be client's responsibility. I have read and agree to the above TERMS AND CONDITIONS and acknowledge receipt of same.

Client Signature

Date

Received by

Credit Card #

Exp Date

Visa..MC...only